

Complete Financial and Business Solutions

Bookkeeping

Well organized and up-to-date financial records are important for a business to run efficiently and successfully. We will provide this foundation for your business with the following available services:

- Computerized bookkeeping with daily back up to hard disk;
- Accounting system set-up for new businesses;
- Day to day entries of business activities including sales transactions and related expenses;
- Monthly adjustments and reconciliation of bank accounts; and
- Maintenance & calculation of all Government remittances – Provincial Sales Tax, Goods and Service Tax and Payroll.